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DISTRICT COURT OF GUAM  
TERRITORY OF GUAM

MARESA L. ANDERSON,  
Plaintiff,  
vs.  
UNITED STATES OF AMERICA,  
Defendant.

Civil Case No. 07-00003

**ORDER**

Based upon the parties oral consent to meet with the below-signed Magistrate Judge to discuss settlement, a Settlement Conference shall be held on Wednesday, June 18, 2008, at 10:00 a.m. The Court directs the parties to read this Order carefully as it controls the settlement procedure for this case.

**1. Presence of Lead Counsel.** Unless a party is proceeding *pro se*, the attorney attending the settlement conference must be the lead trial counsel.

**2. Presence of All Parties.** All parties or the party's representative to the litigation must attend the settlement conference. A representative with *unrestricted* settlement authority must appear on behalf of corporations and other business entities.

**3. Insurance Matters.** In cases involving insurance, a representative with *unrestricted* settlement authority must appear on behalf of the insurance company.

**4. Confidential Settlement Letters.** Each party must submit a confidential settlement letter, no more than five (5) pages in length, no later than noon on Wednesday, June 11, 2008.

1 The letter should not be filed, but should be submitted in a sealed envelope and labeled  
2 “SEALED: CONFIDENTIAL SETTLEMENT LETTER FOR IN CAMERA REVIEW ONLY.”  
3 The letter should set forth the party’s statement of the case, including strengths and weaknesses,  
4 and the party’s settlement position, including the last offer or demand made by the party and a  
5 statement of the offer or demand the party is prepared to make at the settlement conference. The  
6 settlement conference letter shall be returned to the party that submitted the letter at the end of  
7 the settlement conference.

8 **5. Date and Time of Conference.** The settlement conference shall be scheduled for  
9 **Wednesday, June 18, 2008, at 10:00 a.m.**

10 SO ORDERED.



/s/ **Joaquin V.E. Manibusan, Jr.**  
**U.S. Magistrate Judge**  
**Dated: May 30, 2007**